

CHICAGO STYLE LEGAL FOOTNOTES AND BIBLIOGRAPHY

MASTERING CHICAGO STYLE LEGAL FOOTNOTES AND BIBLIOGRAPHY: A COMPREHENSIVE GUIDE

CHICAGO STYLE LEGAL FOOTNOTES AND BIBLIOGRAPHY ARE ESSENTIAL COMPONENTS FOR ACADEMIC, LEGAL, AND PROFESSIONAL WRITING, DEMANDING PRECISION AND ADHERENCE TO SPECIFIC FORMATTING RULES. THIS GUIDE DELVES DEEP INTO THE INTRICACIES OF THE CHICAGO MANUAL OF STYLE AS APPLIED TO LEGAL CITATIONS, COVERING EVERYTHING FROM THE FUNDAMENTAL STRUCTURE OF FOOTNOTES AND ENDNOTES TO THE DETAILED REQUIREMENTS OF A BIBLIOGRAPHY. UNDERSTANDING THESE CONVENTIONS ENSURES CLARITY, CREDIBILITY, AND PROPER ATTRIBUTION OF SOURCES, WHICH ARE PARAMOUNT IN LEGAL SCHOLARSHIP AND PRACTICE. WE WILL EXPLORE THE DISTINCT APPROACHES FOR CITING VARIOUS LEGAL MATERIALS, INCLUDING CASE LAW, STATUTES, AND SECONDARY SOURCES, PROVIDING PRACTICAL EXAMPLES TO ILLUMINATE THE PROCESS. FURTHERMORE, THIS ARTICLE WILL CLARIFY WHEN TO USE FOOTNOTES VERSUS ENDNOTES AND OFFER BEST PRACTICES FOR CREATING A COMPREHENSIVE AND CORRECTLY FORMATTED BIBLIOGRAPHY.

TABLE OF CONTENTS

UNDERSTANDING THE CHICAGO MANUAL OF STYLE'S LEGAL CITATION SYSTEM
THE MECHANICS OF CHICAGO STYLE FOOTNOTES IN LEGAL WRITING
PURPOSE AND PLACEMENT OF FOOTNOTES
ESSENTIAL COMPONENTS OF A LEGAL FOOTNOTE
CITING CASE LAW WITH FOOTNOTES
CITING STATUTES AND LEGISLATIVE MATERIALS
CITING SECONDARY LEGAL SOURCES
SUBSEQUENT AND IBID. CITATIONS
CRAFTING A CHICAGO STYLE LEGAL BIBLIOGRAPHY
THE ROLE AND STRUCTURE OF A BIBLIOGRAPHY
FORMATTING ENTRIES FOR CASE LAW
FORMATTING ENTRIES FOR STATUTES
FORMATTING ENTRIES FOR BOOKS AND ARTICLES
SPECIAL CONSIDERATIONS FOR BIBLIOGRAPHY ENTRIES
KEY DIFFERENCES AND COMMON PITFALLS
CONCLUSION

UNDERSTANDING THE CHICAGO MANUAL OF STYLE'S LEGAL CITATION SYSTEM

THE CHICAGO MANUAL OF STYLE (CMOS) OFFERS TWO PRIMARY CITATION SYSTEMS: THE NOTES AND BIBLIOGRAPHY SYSTEM AND THE AUTHOR-DATE SYSTEM. FOR LEGAL WRITING, THE NOTES AND BIBLIOGRAPHY SYSTEM IS OVERWHELMINGLY PREFERRED, PARTICULARLY WITHIN ACADEMIC AND SCHOLARLY CONTEXTS. THIS SYSTEM UTILIZES FOOTNOTES OR ENDNOTES TO CITE SOURCES AND A BIBLIOGRAPHY AT THE END OF THE WORK TO LIST ALL CITED MATERIALS. THE SYSTEM'S STRENGTH LIES IN ITS ABILITY TO PROVIDE DETAILED CITATION INFORMATION UNOBTUSIVELY WITHIN THE TEXT, WHILE THE BIBLIOGRAPHY OFFERS A CONSOLIDATED REFERENCE LIST. MASTERY OF CMOS'S APPROACH TO LEGAL CITATIONS IS CRUCIAL FOR RESEARCHERS AND WRITERS AIMING FOR ACCURACY AND ACADEMIC RIGOR.

THE MECHANICS OF CHICAGO STYLE FOOTNOTES IN LEGAL WRITING

PURPOSE AND PLACEMENT OF FOOTNOTES

FOOTNOTES IN CHICAGO STYLE LEGAL WRITING SERVE A DUAL PURPOSE: TO PROVIDE THE READER WITH THE SOURCE OF INFORMATION AND TO OFFER SUPPLEMENTARY DETAILS OR COMMENTARY WITHOUT INTERRUPTING THE FLOW OF THE MAIN TEXT. THEY ARE INDICATED BY A SUPERScript NUMBER IN THE TEXT, CORRESPONDING TO A NUMBERED NOTE AT THE BOTTOM OF THE

PAGE (FOOTNOTE) OR AT THE END OF THE DOCUMENT (ENDNOTE). FOR LEGAL SCHOLARSHIP, FOOTNOTES ARE ALMOST UNIVERSALLY USED. THE PLACEMENT OF THE SUPERScript NUMBER IS CRITICAL; IT TYPICALLY FOLLOWS THE PUNCTUATION OF THE WORD OR CLAUSE IT RELATES TO, ENSURING CLARITY AND AVOIDING CONFUSION.

ESSENTIAL COMPONENTS OF A LEGAL FOOTNOTE

A WELL-FORMED CHICAGO STYLE LEGAL FOOTNOTE CONTAINS SPECIFIC ELEMENTS THAT IDENTIFY THE SOURCE ACCURATELY. THESE ELEMENTS GENERALLY INCLUDE THE AUTHOR'S NAME, THE TITLE OF THE WORK, PUBLICATION DETAILS (PLACE, PUBLISHER, YEAR), AND THE SPECIFIC LOCATION OF THE CITED MATERIAL (PAGE NUMBER, SECTION, ETC.). THE EXACT ORDER AND FORMATTING OF THESE COMPONENTS CAN VARY SLIGHTLY DEPENDING ON THE TYPE OF SOURCE BEING CITED, BUT CONSISTENCY IS PARAMOUNT.

CITING CASE LAW WITH FOOTNOTES

CITING LEGAL CASES IN CHICAGO STYLE REQUIRES SPECIFIC ATTENTION TO DETAIL. A TYPICAL CASE CITATION INCLUDES THE CASE NAME (ITALICIZED), THE VOLUME AND REPORTER ABBREVIATION, THE FIRST PAGE OF THE CASE, A COMMA, THE SPECIFIC PAGE(S) BEING CITED, AND THE COURT AND YEAR IN PARENTHESES. FOR EXAMPLE: *MIRANDA V. ARIZONA*, 384 U.S. 436, 444 (1966).

WHEN A CASE HAS BEEN SUBSEQUENTLY CITED OR WHEN REFERRING TO A PARTICULAR POINT WITHIN THE CASE, FURTHER CLARIFICATION MAY BE NEEDED. THE GOAL IS TO PROVIDE ENOUGH INFORMATION FOR A READER TO LOCATE THE EXACT LEGAL PRECEDENT BEING DISCUSSED.

CITING STATUTES AND LEGISLATIVE MATERIALS

STATUTES AND LEGISLATIVE MATERIALS ARE CITED DIFFERENTLY FROM CASE LAW. FOR FEDERAL STATUTES, THE UNITED STATES CODE (U.S.C.) IS THE PRIMARY SOURCE. A CITATION TYPICALLY INCLUDES THE TITLE NUMBER, ABBREVIATION FOR THE U.S.C., SECTION NUMBER, AND THE YEAR OF THE EDITION. FOR EXAMPLE: 18 U.S.C. § 1001 (2018).

STATE STATUTES FOLLOW A SIMILAR PATTERN BUT REFER TO THE RELEVANT STATE CODE. LEGISLATIVE HISTORY DOCUMENTS, SUCH AS CONGRESSIONAL RECORDS OR COMMITTEE REPORTS, ALSO HAVE SPECIFIC CITATION FORMATS TO ENSURE PRECISE REFERENCING OF THE LEGISLATIVE PROCESS.

CITING SECONDARY LEGAL SOURCES

SECONDARY LEGAL SOURCES, SUCH AS LAW REVIEW ARTICLES, BOOKS, AND TREATISES, ARE CITED MORE LIKE TRADITIONAL ACADEMIC SOURCES. A FOOTNOTE FOR A BOOK WOULD INCLUDE THE AUTHOR'S FULL NAME, THE TITLE OF THE BOOK IN ITALICS, PUBLICATION INFORMATION, AND THE SPECIFIC PAGE NUMBER. FOR A JOURNAL ARTICLE, IT WOULD INCLUDE THE AUTHOR'S NAME, ARTICLE TITLE, JOURNAL TITLE IN ITALICS, VOLUME AND ISSUE NUMBERS, AND THE PAGE RANGE, FOLLOWED BY THE SPECIFIC PAGE CITED.

FOR EXAMPLE, A BOOK FOOTNOTE MIGHT LOOK LIKE THIS: GUIDO CALABRESI, *THE FUTURE OF LAW AND ECONOMICS: ESSAYS IN REFORM AND RECONSTRUCTION* (2017), 78. A JOURNAL ARTICLE FOOTNOTE COULD BE: CASS R. SUNSTEIN, "INCHING TOWARDS CERTAINTY: THE PROBLEM OF THE SUPER-PRECEDENTS," 100 *YALE L.J.* 1313, 1318 (1991).

SUBSEQUENT AND IBID. CITATIONS

TO AVOID REDUNDANCY, CHICAGO STYLE EMPLOYS SHORTENED FORMS FOR SUBSEQUENT CITATIONS. THE FIRST CITATION OF A SOURCE SHOULD BE FULL. SUBSEQUENT CITATIONS CAN USE A SHORTENED FORM, TYPICALLY INCLUDING THE AUTHOR'S LAST NAME AND A SHORTENED TITLE, ALONG WITH THE PAGE NUMBER. THE TERM "IBID." (MEANING "IN THE SAME PLACE") IS USED WHEN CITING THE IMMEDIATELY PRECEDING SOURCE, OFTEN WITH A DIFFERENT PAGE NUMBER. IF THE PAGE NUMBER IS ALSO THE SAME AS THE PRECEDING CITATION, "IBID." ALONE IS SUFFICIENT.

FOR EXAMPLE, AFTER A FULL CITATION TO *THE FUTURE OF LAW AND ECONOMICS* ON PAGE 78, A SUBSEQUENT REFERENCE TO

THE SAME BOOK ON PAGE 85 WOULD BE CALABRESI, *FUTURE OF LAW AND ECONOMICS*, 85. IF THE VERY NEXT NOTE ALSO REFERS TO PAGE 85 OF THE SAME BOOK, IT WOULD SIMPLY BE *IBID*.

CRAFTING A CHICAGO STYLE LEGAL BIBLIOGRAPHY

THE ROLE AND STRUCTURE OF A BIBLIOGRAPHY

A BIBLIOGRAPHY IS AN ALPHABETICAL LIST OF ALL THE SOURCES THAT HAVE BEEN CITED WITHIN THE TEXT OF A CHICAGO STYLE PAPER. IT IS PLACED AT THE END OF THE DOCUMENT AND PROVIDES A COMPREHENSIVE REFERENCE FOR THE READER. UNLIKE FOOTNOTES, WHICH PROVIDE IMMEDIATE CONTEXT FOR A SPECIFIC PIECE OF INFORMATION, THE BIBLIOGRAPHY OFFERS A BROADER OVERVIEW OF THE RESEARCH CONDUCTED. ENTRIES IN THE BIBLIOGRAPHY ARE TYPICALLY ARRANGED ALPHABETICALLY BY THE AUTHOR'S LAST NAME, OR BY TITLE IF NO AUTHOR IS LISTED.

FORMATTING ENTRIES FOR CASE LAW

BIBLIOGRAPHY ENTRIES FOR CASE LAW GENERALLY FOLLOW A SIMILAR FORMAT TO FOOTNOTES BUT OMIT PAGE NUMBERS UNLESS A SPECIFIC SECTION OR PARAGRAPH IS BEING HIGHLIGHTED, WHICH IS RARE FOR BIBLIOGRAPHY ENTRIES. THE KEY IS TO PROVIDE ENOUGH INFORMATION FOR RETRIEVAL. THE CASE NAME IS USUALLY ITALICIZED, FOLLOWED BY THE REPORTER CITATION, AND THE COURT AND YEAR OF DECISION IN PARENTHESES. FOR INSTANCE: *MIRANDA V. ARIZONA*, 384 U.S. 436 (1966).

FORMATTING ENTRIES FOR STATUTES

STATUTES IN A BIBLIOGRAPHY ARE LISTED ALPHABETICALLY BY TITLE OR JURISDICTION. FOR FEDERAL STATUTES, THE UNITED STATES CODE DESIGNATION IS USED, INCLUDING THE TITLE NUMBER, ABBREVIATION, AND YEAR. FOR EXAMPLE: UNITED STATES CODE. 18 U.S.C. § 1001 (2018).

STATE STATUTES ARE LISTED UNDER THE NAME OF THE STATE, FOLLOWED BY THE RELEVANT CODE AND SECTION NUMBERS.

FORMATTING ENTRIES FOR BOOKS AND ARTICLES

BIBLIOGRAPHY ENTRIES FOR BOOKS ARE STRUCTURED WITH THE AUTHOR'S LAST NAME FIRST, FOLLOWED BY THEIR FIRST NAME. THE TITLE OF THE BOOK IS ITALICIZED, FOLLOWED BY THE PUBLICATION INFORMATION: PLACE OF PUBLICATION, PUBLISHER, AND YEAR. FOR EXAMPLE: CALABRESI, GUIDO. *THE FUTURE OF LAW AND ECONOMICS: ESSAYS IN REFORM AND RECONSTRUCTION*. NEW YORK: OXFORD UNIVERSITY PRESS, 2017.

JOURNAL ARTICLES FOLLOW A SIMILAR PATTERN: AUTHOR'S LAST NAME FIRST, THEN FIRST NAME, FOLLOWED BY THE ARTICLE TITLE IN QUOTATION MARKS, THE JOURNAL TITLE IN ITALICS, VOLUME AND ISSUE NUMBERS, AND THE YEAR OF PUBLICATION. FOR EXAMPLE: SUNSTEIN, CASS R. "INCHING TOWARDS CERTAINTY: THE PROBLEM OF THE SUPER-PRECEDENTS." *YALE LAW JOURNAL* 100 (1991): 1313-1340.

SPECIAL CONSIDERATIONS FOR BIBLIOGRAPHY ENTRIES

CERTAIN TYPES OF LEGAL SOURCES MAY REQUIRE SPECIAL ATTENTION IN THE BIBLIOGRAPHY. THESE CAN INCLUDE ADMINISTRATIVE DECISIONS, LEGISLATIVE DOCUMENTS, AND UNPUBLISHED MATERIALS. THE GENERAL PRINCIPLE IS TO BE AS CLEAR AND COMPLETE AS POSSIBLE, ENSURING THAT A READER CAN LOCATE THE SOURCE WITH THE PROVIDED INFORMATION. CONSISTENCY IN APPLYING THE RULES FOR FORMATTING IS MORE IMPORTANT THAN RIGID ADHERENCE TO EVERY NUANCE, ESPECIALLY FOR LESS COMMON SOURCE TYPES. CONSULTING THE LATEST EDITION OF THE CHICAGO MANUAL OF STYLE IS ALWAYS RECOMMENDED FOR DEFINITIVE GUIDANCE.

KEY DIFFERENCES AND COMMON PITFALLS

THE PRIMARY DIFFERENCE BETWEEN FOOTNOTES AND BIBLIOGRAPHY ENTRIES LIES IN THEIR PURPOSE AND DETAIL. FOOTNOTES PROVIDE SPECIFIC CITATIONS FOR DIRECT SUPPORT OF STATEMENTS IN THE TEXT, OFTEN INCLUDING EXACT PAGE NUMBERS, AND ARE STRUCTURED FOR IMMEDIATE REFERENCE. BIBLIOGRAPHIES ARE BROADER, OFFERING AN ALPHABETICAL OVERVIEW OF ALL CONSULTED SOURCES, TYPICALLY WITHOUT THE GRANULAR PAGE-LEVEL DETAIL, AND ARE ARRANGED FOR GENERAL REFERENCE. COMMON PITFALLS INCLUDE INCONSISTENT FORMATTING, INCORRECT ABBREVIATIONS, FAILING TO INCLUDE ALL NECESSARY PUBLICATION DETAILS, AND MISAPPLYING RULES FOR DIFFERENT TYPES OF LEGAL SOURCES. ANOTHER FREQUENT ERROR IS CONFUSING THE ORDER OF ELEMENTS OR USING INCORRECT PUNCTUATION, WHICH CAN OBSCURE THE SOURCE'S IDENTITY.

ACCURACY IN LEGAL CITATION IS NOT MERELY A STYLISTIC CONCERN; IT IS FUNDAMENTAL TO THE INTEGRITY OF LEGAL RESEARCH AND ARGUMENT. MISREPRESENTING A SOURCE OR MAKING IT DIFFICULT TO FIND CAN UNDERMINE THE CREDIBILITY OF THE WRITER'S WORK. THEREFORE, DEDICATING TIME TO UNDERSTAND AND METICULOUSLY APPLY CHICAGO STYLE LEGAL FOOTNOTE AND BIBLIOGRAPHY RULES IS A CRITICAL INVESTMENT FOR ANY LEGAL SCHOLAR OR PRACTITIONER.

CONCLUSION

NAVIGATING THE REQUIREMENTS FOR CHICAGO STYLE LEGAL FOOTNOTES AND BIBLIOGRAPHY CAN SEEM DAUNTING, BUT WITH A SYSTEMATIC APPROACH AND CAREFUL ATTENTION TO DETAIL, IT BECOMES A MANAGEABLE AND EVEN REWARDING ASPECT OF LEGAL WRITING. BY UNDERSTANDING THE PURPOSE OF EACH ELEMENT, THE SPECIFIC FORMATTING CONVENTIONS FOR VARIOUS LEGAL MATERIALS, AND THE DISTINCTIONS BETWEEN FOOTNOTES AND BIBLIOGRAPHY ENTRIES, WRITERS CAN PRODUCE SCHOLARLY WORK THAT IS BOTH CREDIBLE AND EASILY NAVIGABLE. CONSISTENT APPLICATION OF THE CHICAGO MANUAL OF STYLE'S PRINCIPLES ENSURES THAT LEGAL ARGUMENTS ARE WELL-SUPPORTED AND THAT THE RESEARCH FOUNDATION IS TRANSPARENT AND ACCESSIBLE TO READERS. EMBRACING THESE STANDARDS ELEVATES THE QUALITY AND PROFESSIONALISM OF LEGAL SCHOLARSHIP.

Q: WHAT IS THE PRIMARY DIFFERENCE BETWEEN A FOOTNOTE AND A BIBLIOGRAPHY ENTRY IN CHICAGO STYLE LEGAL CITATION?

A: THE PRIMARY DIFFERENCE LIES IN THEIR PURPOSE AND SCOPE. FOOTNOTES PROVIDE SPECIFIC CITATION INFORMATION FOR INDIVIDUAL PIECES OF EVIDENCE OR CLAIMS MADE IN THE TEXT, TYPICALLY INCLUDING PRECISE PAGE NUMBERS, AND ARE PLACED AT THE BOTTOM OF THE PAGE. A BIBLIOGRAPHY, CONVERSELY, IS A COMPREHENSIVE, ALPHABETIZED LIST OF ALL SOURCES CONSULTED AND CITED IN THE DOCUMENT, PRESENTED AT THE END, AND GENERALLY OMITTS SPECIFIC PAGE NUMBERS UNLESS A PARTICULAR SECTION IS HIGHLIGHTED.

Q: WHEN SHOULD I USE THE TERM "IBID." IN CHICAGO STYLE LEGAL FOOTNOTES?

A: THE TERM "IBID." (AN ABBREVIATION FOR THE LATIN WORD MEANING "IN THE SAME PLACE") IS USED IN CHICAGO STYLE FOOTNOTES TO REFER TO THE IMMEDIATELY PRECEDING SOURCE CITED. IF THE REFERENCE IS TO THE EXACT SAME PAGE AS THE PRECEDING FOOTNOTE, "IBID." ALONE IS SUFFICIENT. IF IT IS TO A DIFFERENT PAGE WITHIN THAT SAME SOURCE, YOU WOULD ADD THE NEW PAGE NUMBER AFTER "IBID." (E.G., IBID., 55).

Q: HOW DO I CITE A FEDERAL STATUTE IN A CHICAGO STYLE LEGAL FOOTNOTE AND BIBLIOGRAPHY?

A: IN A FOOTNOTE, A FEDERAL STATUTE IS TYPICALLY CITED USING ITS TITLE NUMBER, THE ABBREVIATION "U.S.C." FOR THE UNITED STATES CODE, THE SECTION SYMBOL (§) FOLLOWED BY THE SECTION NUMBER, AND THE YEAR OF THE CODE EDITION IN PARENTHESES. FOR EXAMPLE: 18 U.S.C. § 1001 (2018). IN THE BIBLIOGRAPHY, THE ENTRY WOULD START WITH "UNITED STATES CODE." FOLLOWED BY THE SAME CITATION INFORMATION.

Q: WHAT ARE THE ESSENTIAL ELEMENTS OF A CHICAGO STYLE FOOTNOTE FOR A LEGAL BOOK?

A: A CHICAGO STYLE FOOTNOTE FOR A LEGAL BOOK GENERALLY INCLUDES THE AUTHOR'S FULL NAME, THE TITLE OF THE BOOK (ITALICIZED), THE PLACE OF PUBLICATION, THE PUBLISHER, THE YEAR OF PUBLICATION, AND THE SPECIFIC PAGE NUMBER BEING CITED. FOR INSTANCE: GUIDO CALABRESI, *THE FUTURE OF LAW AND ECONOMICS: ESSAYS IN REFORM AND RECONSTRUCTION* (NEW YORK: OXFORD UNIVERSITY PRESS, 2017), 78.

Q: HOW DO I DIFFERENTIATE BETWEEN CITING CASE LAW IN FOOTNOTES VERSUS THE BIBLIOGRAPHY?

A: IN FOOTNOTES, WHEN CITING CASE LAW, YOU WILL TYPICALLY INCLUDE THE SPECIFIC PAGE NUMBER WHERE THE INFORMATION IS FOUND, IN ADDITION TO THE CASE NAME, REPORTER CITATION, AND COURT/YEAR. FOR EXAMPLE: *MIRANDA V. ARIZONA*, 384 U.S. 436, 444 (1966). IN THE BIBLIOGRAPHY, THE CITATION FOR CASE LAW OMITTS THE SPECIFIC PAGE NUMBER(S) BEING CITED FROM THE OPINION; IT PROVIDES THE CASE NAME, REPORTER CITATION, AND COURT/YEAR. FOR EXAMPLE: *MIRANDA V. ARIZONA*, 384 U.S. 436 (1966).

Q: IS IT ACCEPTABLE TO USE ENDNOTES INSTEAD OF FOOTNOTES IN CHICAGO STYLE LEGAL WRITING?

A: YES, THE CHICAGO MANUAL OF STYLE PERMITS THE USE OF ENDNOTES AS AN ALTERNATIVE TO FOOTNOTES. THE CHOICE BETWEEN FOOTNOTES AND ENDNOTES OFTEN DEPENDS ON THE SPECIFIC REQUIREMENTS OF THE PUBLISHER OR ACADEMIC INSTITUTION. WHILE FOOTNOTES APPEAR AT THE BOTTOM OF EACH PAGE FOR IMMEDIATE REFERENCE, ENDNOTES ARE COLLECTED AT THE END OF THE DOCUMENT. THE CITATION FORMAT WITHIN THE NOTES REMAINS THE SAME.

Q: WHAT IS THE PURPOSE OF THE "SHORT-FORM" CITATION IN CHICAGO STYLE LEGAL FOOTNOTES?

A: THE SHORT-FORM CITATION IS USED IN CHICAGO STYLE FOOTNOTES AFTER THE INITIAL FULL CITATION HAS BEEN PROVIDED. ITS PURPOSE IS TO AVOID REPETITIVE AND CUMBERSOME FULL CITATIONS FOR SOURCES THAT ARE REFERRED TO MULTIPLE TIMES. A SHORT-FORM CITATION TYPICALLY INCLUDES THE AUTHOR'S LAST NAME, A SHORTENED VERSION OF THE TITLE, AND THE RELEVANT PAGE NUMBER, MAKING THE NOTES MORE CONCISE AND READABLE.

Q: HOW SHOULD I CITE A LAW REVIEW ARTICLE IN CHICAGO STYLE FOR BOTH FOOTNOTES AND BIBLIOGRAPHY?

A: FOR A FOOTNOTE, CITE THE AUTHOR'S FULL NAME, THE ARTICLE TITLE IN QUOTATION MARKS, THE LAW REVIEW JOURNAL TITLE IN ITALICS, THE VOLUME AND ISSUE NUMBER, THE YEAR IN PARENTHESES, AND THE SPECIFIC PAGE NUMBER. FOR EXAMPLE: CASS R. SUNSTEIN, "INCHING TOWARDS CERTAINTY: THE PROBLEM OF THE SUPER-PRECEDENTS," 100 *YALE L.J.* 1313, 1318 (1991). IN THE BIBLIOGRAPHY, THE FORMAT IS SIMILAR BUT OMITTS THE SPECIFIC PAGE NUMBER OF THE CITATION, PROVIDING THE FULL PAGE RANGE OF THE ARTICLE: SUNSTEIN, CASS R. "INCHING TOWARDS CERTAINTY: THE PROBLEM OF THE SUPER-PRECEDENTS." *YALE LAW JOURNAL* 100 (1991): 1313-1340.

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