

CHICAGO STYLE GRAMMAR MISTAKES

NAVIGATING THE NUANCES: COMMON CHICAGO STYLE GRAMMAR MISTAKES AND HOW TO AVOID THEM

CHICAGO STYLE GRAMMAR MISTAKES CAN TRIP UP EVEN THE MOST SEASONED WRITERS, BUT UNDERSTANDING THESE COMMON PITFALLS IS KEY TO PRODUCING POLISHED, PROFESSIONAL PROSE. WHETHER YOU'RE CRAFTING AN ACADEMIC PAPER, A SCHOLARLY ARTICLE, OR ANY DOCUMENT ADHERING TO THE CHICAGO MANUAL OF STYLE (CMOS), PRECISION IN GRAMMAR AND PUNCTUATION IS PARAMOUNT. THIS COMPREHENSIVE GUIDE DELVES INTO THE MOST FREQUENT ERRORS WRITERS ENCOUNTER WHEN APPLYING CHICAGO STYLE, FROM APOSTROPHE USAGE AND COMMA SPLICES TO THE CORRECT HANDLING OF NUMBERS, CAPITALIZATION, AND POSSESSIVES. BY DISSECTING THESE ISSUES WITH CLEAR EXPLANATIONS AND PRACTICAL ADVICE, YOU CAN ENHANCE YOUR WRITING'S CREDIBILITY AND ENSURE YOUR WORK MEETS THE RIGOROUS STANDARDS EXPECTED IN ACADEMIC AND PUBLISHING CIRCLES. LET'S EXPLORE HOW TO MASTER THESE STYLISTIC INTRICACIES AND ELEVATE YOUR CHICAGO-STYLE WRITING.

TABLE OF CONTENTS

INTRODUCTION TO CHICAGO STYLE AND COMMON ERRORS

PUNCTUATION PREDICAMENTS: APOSTROPHES AND COMMAS

SENTENCE STRUCTURE SLIP-UPS: RUN-ONS AND FRAGMENTS

WORD CHOICE AND USAGE WOES

CAPITALIZATION CONUNDRUMS

NUMBER AND ABBREVIATION NUANCES

POSSESSIVE PRONOUN PITFALLS

ADDRESSING OTHER FREQUENT CHICAGO STYLE GRAMMAR MISTAKES

UNDERSTANDING THE IMPORTANCE OF CHICAGO STYLE ACCURACY

THE CHICAGO MANUAL OF STYLE IS A WIDELY RESPECTED AUTHORITY IN PUBLISHING AND ACADEMIC WRITING, OFFERING COMPREHENSIVE GUIDANCE ON MANUSCRIPT PREPARATION, PUNCTUATION, GRAMMAR, AND CITATION. ADHERING STRICTLY TO ITS GUIDELINES LENDS AN AIR OF PROFESSIONALISM AND CREDIBILITY TO ANY WRITTEN WORK. DEVIATING FROM THESE ESTABLISHED CONVENTIONS CAN LEAD TO CONFUSION, MISINTERPRETATION, AND A DIMINISHED PERCEPTION OF THE AUTHOR'S DILIGENCE AND EXPERTISE. THEREFORE, A THOROUGH UNDERSTANDING OF POTENTIAL **CHICAGO STYLE GRAMMAR MISTAKES** IS NOT MERELY A MATTER OF STYLISTIC PREFERENCE BUT A FUNDAMENTAL REQUIREMENT FOR EFFECTIVE COMMUNICATION IN MANY PROFESSIONAL CONTEXTS.

MANY WRITERS, ESPECIALLY THOSE NEW TO ACADEMIC OR FORMAL PUBLISHING, FIND THE SHEER VOLUME OF RULES WITHIN CMOS TO BE DAUNTING. WHILE THE MANUAL COVERS AN EXPANSIVE RANGE OF TOPICS, CERTAIN GRAMMATICAL AND PUNCTUATION ISSUES APPEAR MORE FREQUENTLY AS SOURCES OF ERROR. THESE COMMON MISTAKES OFTEN STEM FROM THE INTRICATE NATURE OF ENGLISH GRAMMAR ITSELF, COMPOUNDED BY THE SPECIFIC STYLISTIC PREFERENCES ADVOCATED BY CHICAGO. IDENTIFYING AND CORRECTING THESE RECURRING ISSUES IS A CRUCIAL STEP IN ACHIEVING POLISHED AND PROFESSIONAL WRITING.

PUNCTUATION PREDICAMENTS: APOSTROPHES AND COMMAS

APOSTROPHES AND COMMAS ARE TWO OF THE MOST COMMONLY MISUSED PUNCTUATION MARKS, AND THE CHICAGO MANUAL OF STYLE OFFERS SPECIFIC GUIDANCE ON THEIR APPLICATION. ERRORS IN THEIR USE CAN SIGNIFICANTLY ALTER THE MEANING OF A SENTENCE OR RENDER IT GRAMMATICALLY INCORRECT. UNDERSTANDING THE NUANCES OF WHEN AND HOW TO EMPLOY THESE PUNCTUATION MARKS IS ESSENTIAL FOR ANY WRITER AIMING FOR CLARITY AND CORRECTNESS.

APOSTROPHE ERRORS: POSSESSION AND CONTRACTIONS

ONE OF THE MOST FREQUENT SOURCES OF **CHICAGO STYLE GRAMMAR MISTAKES** INVOLVES APOSTROPHES, PARTICULARLY CONCERNING POSSESSIVES AND CONTRACTIONS. CHICAGO STYLE, LIKE MOST OTHER STYLES, USES APOSTROPHES TO INDICATE POSSESSION. FOR SINGULAR NOUNS, AN APOSTROPHE FOLLOWED BY AN 'S' IS TYPICALLY USED (E.G., "THE AUTHOR'S

MANUSCRIPT"). For plural nouns ending in 's', only an apostrophe is added (e.g., "the students' assignments"). Irregular plural nouns that do not end in 's' follow the singular rule (e.g., "the children's toys").

Another common pitfall is the misuse of apostrophes in contractions. While contractions are generally discouraged in formal academic writing, they are sometimes used in less formal contexts. When they are used, the apostrophe indicates omitted letters (e.g., "it's" for "it is," "don't" for "do not"). The distinction between "its" (possessive) and "it's" (contraction) is a classic example of an apostrophe error that often appears in Chicago-style writing.

Comma Splices and Other Comma Catastrophes

Comma splices, where two independent clauses are joined by only a comma, are a major grammatical error that Chicago style strictly prohibits. For example, "The research was compelling, it yielded significant results" is a comma splice. To correct this, writers can use a period to separate the clauses, a semicolon, or a comma followed by a coordinating conjunction (and, but, or, nor, for, so, yet).

Other frequent comma errors include the incorrect use of serial commas (also known as the Oxford comma), the omission of commas in introductory phrases or clauses, and the improper use of commas with nonrestrictive clauses. Chicago style generally recommends the use of the serial comma for clarity, although there are specific exceptions. Understanding these rules is crucial to avoid common **Chicago style grammar mistakes**.

Sentence Structure Slip-Ups: Run-ons and Fragments

Grammatically sound sentences form the foundation of clear writing. Errors in sentence structure, such as run-on sentences and sentence fragments, can disrupt the flow of an argument and undermine the author's credibility. Chicago style emphasizes the importance of complete and correctly constructed sentences.

Recognizing and Correcting Run-on Sentences

Run-on sentences occur when two or more independent clauses are joined incorrectly. This includes both comma splices (as discussed above) and fused sentences, where independent clauses are joined with no punctuation at all. For instance, "The experiment was a success the data confirmed the hypothesis" is a fused sentence.

Correcting run-on sentences involves the same strategies as correcting comma splices: using a period, semicolon, or comma with a coordinating conjunction. Ensuring each independent clause has a subject and a verb and that they are properly separated or joined is vital to avoid these common **Chicago style grammar mistakes**.

Avoiding Sentence Fragments

A sentence fragment is a group of words that is punctuated as a sentence but lacks a subject, a verb, or both, or it is a subordinate clause masquerading as a complete sentence. For example, "Running quickly to the finish line." is a fragment because it lacks a subject. Similarly, "Because the results were unexpected." is a fragment because it is a subordinate clause.

To fix fragments, writers must ensure they form complete thoughts. This often involves attaching the fragment to an adjacent sentence or adding the missing grammatical components. Careful review of sentence structure is a key practice in preventing these errors and adhering to Chicago style.

Word Choice and Usage Woes

The precise selection of words and adherence to standard usage conventions are critical components of effective writing. Misuse of words, including commonly confused pairs and anachronistic or informal language, can detract from the clarity and professionalism of a document.

CONFUSING HOMOPHONES AND SIMILAR-SOUNDING WORDS

A PERSISTENT PROBLEM IN ENGLISH WRITING, INCLUDING WORK INTENDED FOR CHICAGO STYLE, IS THE CONFUSION BETWEEN HOMOPHONES AND SIMILAR-SOUNDING WORDS. PAIRS LIKE "AFFECT" AND "EFFECT," "THERE," "THEIR," AND "THEY'RE," OR "TO," "TOO," AND "TWO" ARE FREQUENTLY MISUSED. UNDERSTANDING THE DISTINCT MEANINGS AND GRAMMATICAL FUNCTIONS OF THESE WORDS IS ESSENTIAL.

FOR EXAMPLE, "AFFECT" IS USUALLY A VERB MEANING "TO INFLUENCE," WHILE "EFFECT" IS TYPICALLY A NOUN MEANING "A RESULT." "THEIR" IS A POSSESSIVE PRONOUN, "THERE" REFERS TO A PLACE OR IS USED AS AN EXPLETIVE, AND "THEY'RE" IS A CONTRACTION OF "THEY ARE." PAYING CLOSE ATTENTION TO CONTEXT AND DEFINITION WILL HELP PREVENT THESE COMMON CHICAGO STYLE GRAMMAR MISTAKES.

MAINTAINING FORMAL TONE AND AVOIDING COLLOQUIALISMS

CHICAGO STYLE, PARTICULARLY IN ACADEMIC AND SCHOLARLY CONTEXTS, DEMANDS A FORMAL TONE. THIS MEANS AVOIDING SLANG, COLLOQUIALISMS, AND OVERLY CASUAL LANGUAGE. WHILE SOME INFORMAL LANGUAGE MIGHT BE ACCEPTABLE IN CREATIVE WRITING, FORMAL ESSAYS, RESEARCH PAPERS, AND PUBLISHED WORKS REQUIRE A MORE RESERVED AND PRECISE VOCABULARY. USING INFORMAL CONTRACTIONS OR IDIOMATIC EXPRESSIONS CAN APPEAR UNPROFESSIONAL AND DETRACT FROM THE SERIOUSNESS OF THE CONTENT.

CAPITALIZATION CONUNDRUMS

CAPITALIZATION RULES CAN BE INTRICATE, AND DEVIATIONS CAN LEAD TO INCONSISTENCIES THAT SIGNAL A LACK OF CAREFUL EDITING. CHICAGO STYLE OFFERS SPECIFIC GUIDELINES THAT DIFFER IN SOME RESPECTS FROM OTHER STYLE GUIDES.

PROPER NOUNS VS. COMMON NOUNS

THE FUNDAMENTAL RULE IS TO CAPITALIZE PROPER NOUNS (SPECIFIC NAMES OF PEOPLE, PLACES, ORGANIZATIONS, ETC.) AND LEAVE COMMON NOUNS IN LOWERCASE. HOWEVER, THE LINE CAN SOMETIMES BLUR, ESPECIALLY WITH TITLES, BRAND NAMES, AND HISTORICAL PERIODS. FOR INSTANCE, WHILE "PRESIDENT" IS USUALLY LOWERCASE, "PRESIDENT BIDEN" IS CAPITALIZED. CHICAGO STYLE PROVIDES DETAILED LISTS AND EXAMPLES FOR SPECIFIC CASES LIKE GOVERNMENT BODIES, ACADEMIC DEPARTMENTS, AND OFFICIAL TITLES.

TITLES OF WORKS AND SUBTITLES

CHICAGO STYLE FOLLOWS "TITLE CASE" FOR TITLES OF BOOKS, ARTICLES, AND OTHER WORKS, MEANING MOST MAJOR WORDS ARE CAPITALIZED. HOWEVER, THE MANUAL PROVIDES SPECIFIC RULES FOR WHICH WORDS TO CAPITALIZE AND WHICH TO LEAVE LOWERCASE, SUCH AS ARTICLES, PREPOSITIONS, AND CONJUNCTIONS UNLESS THEY ARE THE FIRST OR LAST WORD OF THE TITLE OR SUBTITLE. INCORRECT CAPITALIZATION IN TITLES IS A FREQUENT, THOUGH OFTEN MINOR, OVERSIGHT.

NUMBER AND ABBREVIATION NUANCES

THE TREATMENT OF NUMBERS AND ABBREVIATIONS IN CHICAGO STYLE IS GOVERNED BY SPECIFIC CONVENTIONS DESIGNED TO ENSURE CONSISTENCY AND CLARITY.

WHEN TO SPELL OUT NUMBERS

CHICAGO STYLE GENERALLY RECOMMENDS SPELLING OUT NUMBERS ONE THROUGH TEN AND USING NUMERALS FOR NUMBERS 11 AND ABOVE. HOWEVER, THERE ARE EXCEPTIONS. NUMBERS THAT BEGIN A SENTENCE ARE ALWAYS SPELLED OUT. NUMBERS THAT REPRESENT STATISTICAL DATA, MEASUREMENTS, PERCENTAGES, OR ARE PART OF A SERIES OF LIKE ITEMS ARE TYPICALLY

WRITTEN AS NUMERALS. ADHERING TO THESE GUIDELINES PREVENTS INCONSISTENCY AND MAKES NUMERICAL DATA EASIER TO PROCESS.

CORRECT USE OF ABBREVIATIONS

ABBREVIATIONS SHOULD BE USED JUDICIOUSLY AND CONSISTENTLY. CHICAGO STYLE HAS SPECIFIC RULES FOR COMMON ABBREVIATIONS, SUCH AS THOSE FOR UNITS OF MEASUREMENT, TIME, AND GEOGRAPHICAL LOCATIONS. WHEN IN DOUBT, IT IS OFTEN BEST TO SPELL OUT THE WORD, ESPECIALLY IF THE ABBREVIATION IS NOT COMMONLY UNDERSTOOD OR IF IT APPEARS AT THE BEGINNING OF A SENTENCE. INCORRECT OR INCONSISTENT USE OF ABBREVIATIONS IS A SUBTLE YET COMMON ELEMENT AMONG **CHICAGO STYLE GRAMMAR MISTAKES**.

POSSESSIVE PRONOUN PITFALLS

POSSESSIVE PRONOUNS (MINE, YOURS, HIS, HERS, ITS, OURS, THEIRS) CAN BE TRICKY, ESPECIALLY WHEN CONFUSED WITH CONTRACTIONS OR ARTICLES.

DISTINGUISHING POSSESSIVE PRONOUNS FROM CONTRACTIONS

THE MOST COMMON ERROR HERE IS THE CONFUSION BETWEEN "ITS" (THE POSSESSIVE FORM OF "IT") AND "IT'S" (THE CONTRACTION OF "IT IS" OR "IT HAS"). AS MENTIONED EARLIER, "ITS" SHOWS OWNERSHIP, AS IN "THE DOG WAGGED ITS TAIL." "IT'S" INTRODUCES A STATEMENT OR CLAUSE: "IT'S A BEAUTIFUL DAY." THIS IS A CLASSIC EXAMPLE THAT MANY WRITERS MISS.

CORRECT FORMATION OF POSSESSIVES

WHEN FORMING POSSESSIVES, ESPECIALLY WITH PROPER NOUNS OR COMPLEX PHRASES, CARE MUST BE TAKEN. FOR EXAMPLE, WITH NAMES ENDING IN 'S', CHICAGO TYPICALLY RECOMMENDS ADDING AN APOSTROPHE AND AN 'S' (E.G., "CHARLES'S BOOK"). HOWEVER, FOR CLASSICAL NAMES ENDING IN 'S', AN APOSTROPHE ALONE MAY SUFFICE (E.G., "PERICLES' SPEECH"). UNDERSTANDING THESE SPECIFIC RULES HELPS AVOID COMMON **CHICAGO STYLE GRAMMAR MISTAKES**.

ADDRESSING OTHER FREQUENT CHICAGO STYLE GRAMMAR MISTAKES

BEYOND THE ISSUES ALREADY DISCUSSED, SEVERAL OTHER GRAMMATICAL AND STYLISTIC POINTS FREQUENTLY LEAD TO ERRORS IN CHICAGO-STYLE WRITING. VIGILANCE IN THESE AREAS CONTRIBUTES SIGNIFICANTLY TO OVERALL POLISH.

SUBJECT-VERB AGREEMENT WITH COMPLEX SUBJECTS

ENSURING THAT VERBS AGREE IN NUMBER WITH THEIR SUBJECTS CAN BECOME COMPLICATED WHEN SUBJECTS ARE COMPOUND, INTERRUPTED BY PHRASES, OR WHEN COLLECTIVE NOUNS ARE USED. FOR INSTANCE, WITH COMPOUND SUBJECTS JOINED BY "AND," THE VERB IS TYPICALLY PLURAL ("THE STUDENT AND THE PROFESSOR ARE ATTENDING"). WITH SUBJECTS JOINED BY "OR" OR "NOR," THE VERB AGREES WITH THE SUBJECT CLOSER TO IT ("NEITHER THE STUDENTS NOR THE INSTRUCTOR IS AWARE"). COLLECTIVE NOUNS CAN BE TRICKY; CHICAGO OFTEN TREATS THEM AS SINGULAR WHEN THE GROUP ACTS AS A UNIT ("THE COMMITTEE HAS REACHED A DECISION").

PRONOUN AGREEMENT AND CLARITY

PRONOUNS MUST AGREE IN NUMBER AND GENDER WITH THEIR ANTECEDENTS (THE NOUNS THEY REFER TO). AMBIGUOUS PRONOUN REFERENCES ARE ALSO PROBLEMATIC. IF IT'S UNCLEAR WHICH NOUN A PRONOUN REFERS TO, THE SENTENCE BECOMES CONFUSING.

For example, "Sarah told Emily that she needed to leave." Who needed to leave? Revising to clarify the antecedent is crucial. Chicago style often favors clarity over conciseness when pronoun ambiguity is a risk.

MISPLACED AND DANGLING MODIFIERS

Modifiers are words or phrases that describe other words. When they are placed incorrectly, they can create confusion or unintended humor. A misplaced modifier "modifies the wrong word or phrase," while a dangling modifier "has no word to modify in the sentence." For example, "Covered in dust, he found the old book." This implies the person was covered in dust, not the book. Correcting these requires ensuring the modifier is placed directly next to the word it describes.

FAQ

Q: WHAT IS THE MOST COMMON CHICAGO STYLE GRAMMAR MISTAKE RELATED TO PUNCTUATION?

A: The most common Chicago style grammar mistakes related to punctuation often involve comma splices and the incorrect use of apostrophes, particularly with possessives like "its" versus contractions like "it's."

Q: HOW DOES CHICAGO STYLE HANDLE THE SERIAL COMMA (OXFORD COMMA)?

A: Chicago style generally recommends the use of the serial comma for clarity in lists of three or more items, though there are specific stylistic exceptions outlined in the manual.

Q: ARE SENTENCE FRAGMENTS ACCEPTABLE IN CHICAGO STYLE?

A: No, sentence fragments are generally not acceptable in formal Chicago style writing as they do not constitute complete sentences and can disrupt clarity.

Q: WHAT ARE THE TYPICAL RULES FOR CAPITALIZING NUMBERS IN CHICAGO STYLE?

A: Chicago style typically advises spelling out numbers one through ten and using numerals for numbers 11 and above, with exceptions for numbers beginning sentences, statistical data, and measurements.

Q: HOW SHOULD POSSESSIVES BE FORMED FOR NAMES ENDING IN 'S' ACCORDING TO CHICAGO STYLE?

A: For most names ending in 's', Chicago style recommends adding an apostrophe and an 's' (e.g., "Charles's book"). However, for some classical names ending in 's', an apostrophe alone may be used (e.g., "Pericles' speech").

Q: WHAT IS THE DIFFERENCE BETWEEN A COMMA SPLICE AND A FUSED SENTENCE IN CHICAGO STYLE?

A: A comma splice occurs when two independent clauses are joined only by a comma, while a fused sentence joins two independent clauses with no punctuation at all. Both are considered run-on sentences and are errors in Chicago style.

Q: HOW DOES CHICAGO STYLE ADVISE WRITERS TO HANDLE AMBIGUOUS PRONOUN REFERENCES?

A: CHICAGO STYLE STRONGLY ADVISES WRITERS TO ENSURE PRONOUN REFERENCES ARE CLEAR AND UNAMBIGUOUS. IF A PRONOUN COULD REFER TO MORE THAN ONE NOUN, THE WRITER SHOULD REPHRASE THE SENTENCE TO EXPLICITLY STATE THE ANTECEDENT.

Q: WHAT ARE SOME COMMON WORD USAGE ERRORS THAT FALL UNDER CHICAGO STYLE GRAMMAR MISTAKES?

A: COMMON WORD USAGE ERRORS INCLUDE CONFUSING HOMOPHONES (E.G., "AFFECT" VS. "EFFECT," "THERE" VS. "THEIR") AND USING INFORMAL OR COLLOQUIAL LANGUAGE WHEN A FORMAL TONE IS REQUIRED.

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