

CHICAGO STYLE CITATIONS FOR WORKS CITED PAGE

THE ULTIMATE GUIDE TO CHICAGO STYLE CITATIONS FOR WORKS CITED PAGE

CHICAGO STYLE CITATIONS FOR WORKS CITED PAGE ARE AN ESSENTIAL ELEMENT FOR ANY ACADEMIC OR PROFESSIONAL WRITER AIMING FOR CLARITY, CREDIBILITY, AND PROPER ATTRIBUTION. WHETHER YOU ARE CRAFTING A HISTORY PAPER, A LITERATURE REVIEW, OR A RESEARCH ARTICLE, UNDERSTANDING THE NUANCES OF THE CHICAGO MANUAL OF STYLE (CMOS) FOR YOUR BIBLIOGRAPHY IS PARAMOUNT. THIS COMPREHENSIVE GUIDE WILL DEMYSTIFY THE PROCESS, COVERING EVERYTHING FROM THE FUNDAMENTAL COMPONENTS OF A CHICAGO-STYLE ENTRY TO SPECIFIC EXAMPLES FOR VARIOUS SOURCE TYPES. WE WILL DELVE INTO THE INTRICACIES OF FORMATTING, ALPHABETICAL ORDERING, AND THE CRUCIAL DISTINCTION BETWEEN THE TWO PRIMARY CHICAGO CITATION SYSTEMS: NOTES AND BIBLIOGRAPHY, AND AUTHOR-DATE. MASTERING THESE CITATION PRACTICES ENSURES YOUR READERS CAN EASILY LOCATE AND VERIFY YOUR SOURCES, ENHANCING THE INTEGRITY OF YOUR WORK.

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UNDERSTANDING CHICAGO STYLE CITATION BASICS

THE CHICAGO MANUAL OF STYLE (CMOS) PROVIDES A ROBUST FRAMEWORK FOR ACADEMIC AND PROFESSIONAL WRITING, WITH ITS CITATION SYSTEM BEING A CORNERSTONE OF SCHOLARLY COMMUNICATION. AT ITS HEART, PROPER CITATION IS ABOUT GIVING CREDIT WHERE CREDIT IS DUE AND ALLOWING YOUR READERS TO TRACE YOUR RESEARCH JOURNEY. FOR A CHICAGO STYLE WORKS CITED PAGE, THIS MEANS METICULOUSLY FORMATTING EACH BIBLIOGRAPHIC ENTRY TO INCLUDE SPECIFIC DETAILS ABOUT THE SOURCE. THIS METICULOUSNESS NOT ONLY UPHOLDS ACADEMIC INTEGRITY BUT ALSO SIGNIFICANTLY BOOSTS THE CREDIBILITY OF YOUR OWN RESEARCH AND ARGUMENTS.

THE CMOS IS WIDELY ADOPTED ACROSS VARIOUS DISCIPLINES, PARTICULARLY IN THE HUMANITIES AND SOCIAL SCIENCES. ITS FLEXIBILITY ALLOWS FOR TWO DISTINCT CITATION SYSTEMS, EACH SERVING DIFFERENT NEEDS AND ACADEMIC TRADITIONS. UNDERSTANDING WHICH SYSTEM IS REQUIRED FOR YOUR SPECIFIC ASSIGNMENT OR PUBLICATION IS THE FIRST CRUCIAL STEP IN CREATING AN ACCURATE AND EFFECTIVE CHICAGO STYLE WORKS CITED PAGE. THIS GUIDE WILL ILLUMINATE BOTH SYSTEMS, PROVIDING CLEAR INSTRUCTIONS FOR EACH.

THE TWO CHICAGO CITATION SYSTEMS: NOTES AND BIBLIOGRAPHY VS. AUTHOR-DATE

CHICAGO STYLE OFFERS TWO PRIMARY CITATION SYSTEMS, AND SELECTING THE CORRECT ONE IS VITAL FOR YOUR CHICAGO STYLE WORKS CITED PAGE. THE FIRST, AND OFTEN CONSIDERED THE MORE TRADITIONAL, IS THE NOTES AND BIBLIOGRAPHY SYSTEM. IN THIS SYSTEM, CITATIONS ARE PRIMARILY HANDLED THROUGH FOOTNOTES OR ENDNOTES WITHIN THE TEXT, WITH A CORRESPONDING BIBLIOGRAPHY AT THE END OF THE WORK LISTING ALL CITED SOURCES.

THE SECOND SYSTEM IS THE AUTHOR-DATE METHOD. THIS APPROACH IS MORE AKIN TO SYSTEMS USED IN THE NATURAL AND SOCIAL SCIENCES. INSTEAD OF FOOTNOTES OR ENDNOTES, IN-TEXT CITATIONS CONSIST OF THE AUTHOR'S LAST NAME AND THE YEAR OF PUBLICATION, OFTEN WITH A PAGE NUMBER. THIS IS THEN FOLLOWED BY A REFERENCE LIST AT THE END OF THE DOCUMENT THAT MIRRORS THE BIBLIOGRAPHY IN THE NOTES AND BIBLIOGRAPHY SYSTEM BUT IS TYPICALLY ORGANIZED

ALPHABETICALLY BY AUTHOR'S LAST NAME.

THE CHOICE BETWEEN THESE TWO SYSTEMS OFTEN DEPENDS ON THE SPECIFIC REQUIREMENTS OF YOUR PROFESSOR, INSTITUTION, OR PUBLISHER. ALWAYS CONFIRM WHICH METHOD YOU ARE EXPECTED TO USE BEFORE BEGINNING YOUR CITATION PROCESS. BOTH SYSTEMS REQUIRE A COMPREHENSIVE CHICAGO STYLE WORKS CITED PAGE OR REFERENCE LIST TO BE COMPLETE.

ESSENTIAL COMPONENTS OF A CHICAGO STYLE WORKS CITED ENTRY

REGARDLESS OF WHETHER YOU ARE USING THE NOTES AND BIBLIOGRAPHY SYSTEM OR THE AUTHOR-DATE SYSTEM, A CHICAGO STYLE WORKS CITED ENTRY FOR ANY SOURCE WILL GENERALLY INCLUDE SEVERAL CORE PIECES OF INFORMATION. THESE COMPONENTS ALLOW YOUR READER TO IDENTIFY AND LOCATE THE ORIGINAL SOURCE EFFECTIVELY. WHILE THE ORDER AND PUNCTUATION MAY VARY SLIGHTLY BETWEEN THE TWO SYSTEMS AND DIFFERENT SOURCE TYPES, THE FUNDAMENTAL DATA POINTS REMAIN CONSISTENT.

THE KEY ELEMENTS TYPICALLY FOUND IN A CHICAGO STYLE CITATION INCLUDE:

- AUTHOR'S FULL NAME (LAST NAME, FIRST NAME)
- TITLE OF THE WORK (ITALICIZED FOR BOOKS AND OTHER STANDALONE WORKS, IN QUOTATION MARKS FOR ARTICLES AND CHAPTERS)
- PUBLISHER'S NAME
- PLACE OF PUBLICATION
- YEAR OF PUBLICATION
- FOR ARTICLES: JOURNAL TITLE (ITALICIZED), VOLUME AND ISSUE NUMBERS, AND PAGE RANGE
- FOR ONLINE SOURCES: URL, DOI (DIGITAL OBJECT IDENTIFIER), AND ACCESS DATE

ENSURING ACCURACY AND COMPLETENESS FOR EACH OF THESE COMPONENTS IS CRITICAL FOR CREATING A PROFESSIONAL AND FUNCTIONAL CHICAGO STYLE WORKS CITED PAGE.

FORMATTING YOUR CHICAGO STYLE WORKS CITED PAGE

THE PHYSICAL LAYOUT AND FORMATTING OF YOUR CHICAGO STYLE WORKS CITED PAGE ARE JUST AS IMPORTANT AS THE CONTENT OF EACH INDIVIDUAL ENTRY. PROPER FORMATTING ENSURES READABILITY AND ADHERENCE TO SCHOLARLY CONVENTIONS. THE PAGE SHOULD BE TITLED "WORKS CITED" (IF USING THE NOTES AND BIBLIOGRAPHY SYSTEM) OR "REFERENCES" (IF USING THE AUTHOR-DATE SYSTEM) AND SHOULD APPEAR AT THE END OF YOUR DOCUMENT.

HERE ARE SOME KEY FORMATTING GUIDELINES FOR YOUR CHICAGO STYLE WORKS CITED PAGE:

- DOUBLE-SPACE THE ENTIRE WORKS CITED PAGE, BOTH WITHIN AND BETWEEN ENTRIES.
- BEGIN EACH ENTRY WITH A "HANGING INDENT." THIS MEANS THE FIRST LINE OF EACH ENTRY IS FLUSH WITH THE LEFT MARGIN, AND ALL SUBSEQUENT LINES ARE INDENTED (TYPICALLY 0.5 INCHES).
- ALPHABETIZE ALL ENTRIES BY THE AUTHOR'S LAST NAME. IF A SOURCE HAS NO AUTHOR, ALPHABETIZE IT BY THE FIRST SIGNIFICANT WORD OF THE TITLE (IGNORING ARTICLES LIKE "A," "AN," AND "THE").
- ENSURE THAT THE PAGE NUMBER OF YOUR WORKS CITED PAGE ALIGNS WITH THE REST OF YOUR DOCUMENT'S PAGINATION.

ADHERING TO THESE FORMATTING RULES WILL MAKE YOUR CHICAGO STYLE WORKS CITED PAGE CLEAR, ORGANIZED, AND

CITING COMMON SOURCE TYPES IN CHICAGO STYLE

THE COMPLEXITY OF CHICAGO STYLE CITATIONS OFTEN ARISES FROM THE NEED TO CITE A WIDE VARIETY OF SOURCE MATERIALS. EACH TYPE OF SOURCE HAS ITS OWN SPECIFIC CONVENTIONS FOR INCLUSION AND FORMATTING WITHIN YOUR CHICAGO STYLE WORKS CITED PAGE. BELOW, WE BREAK DOWN HOW TO CITE SOME OF THE MOST FREQUENTLY ENCOUNTERED SOURCES.

CITING BOOKS

CITING A BOOK IN CHICAGO STYLE REQUIRES ATTENTION TO THE AUTHOR'S NAME, THE TITLE OF THE BOOK, AND PUBLICATION DETAILS. FOR THE NOTES AND BIBLIOGRAPHY SYSTEM, A TYPICAL BOOK ENTRY IN THE BIBLIOGRAPHY WOULD FOLLOW THIS STRUCTURE: LAST NAME, FIRST NAME. TITLE OF BOOK. PLACE OF PUBLICATION: PUBLISHER, YEAR OF PUBLICATION.

FOR EXAMPLE:

- SMITH, JOHN. THE HISTORY OF CHICAGO. CHICAGO: UNIVERSITY OF CHICAGO PRESS, 2019.

IF THE BOOK HAS MULTIPLE AUTHORS OR EDITORS, SPECIFIC RULES APPLY REGARDING HOW THEIR NAMES ARE LISTED. FOR AN EDITED BOOK WHERE YOU ARE CITING THE ENTIRE WORK, YOU WOULD LIST THE EDITOR(S) FIRST, FOLLOWED BY "ED." OR "EDS." FOR THE AUTHOR-DATE SYSTEM, THE ENTRY WOULD BE SIMILAR, BUT THE YEAR OF PUBLICATION WOULD TYPICALLY APPEAR IMMEDIATELY AFTER THE AUTHOR'S NAME: LAST NAME, FIRST NAME. YEAR. TITLE OF BOOK. PLACE OF PUBLICATION: PUBLISHER.

CITING JOURNAL ARTICLES

JOURNAL ARTICLES ARE FUNDAMENTAL TO ACADEMIC RESEARCH, AND THEIR CITATION IN CHICAGO STYLE DEMANDS PRECISION. FOR THE NOTES AND BIBLIOGRAPHY SYSTEM, A JOURNAL ARTICLE ENTRY IN YOUR CHICAGO STYLE WORKS CITED PAGE GENERALLY INCLUDES THE AUTHOR, ARTICLE TITLE, JOURNAL TITLE, VOLUME AND ISSUE NUMBERS, PUBLICATION YEAR, AND PAGE RANGE. THE ARTICLE TITLE IS TYPICALLY ENCLOSED IN QUOTATION MARKS, AND THE JOURNAL TITLE IS ITALICIZED.

A COMMON FORMAT IS: LAST NAME, FIRST NAME. "TITLE OF ARTICLE." TITLE OF JOURNAL VOLUME, no. ISSUE (YEAR): PAGE RANGE.

FOR EXAMPLE:

- JONES, EMILY. "THE EVOLUTION OF URBAN PLANNING." JOURNAL OF URBAN STUDIES 25, no. 2 (2021): 45-62.

IN THE AUTHOR-DATE SYSTEM, THE YEAR FOLLOWS THE AUTHOR'S NAME, AND THE ENTRY FORMAT IS: LAST NAME, FIRST NAME. YEAR. "TITLE OF ARTICLE." TITLE OF JOURNAL VOLUME (ISSUE): PAGE RANGE.

CITING WEBSITES AND ONLINE SOURCES

THE PROLIFERATION OF ONLINE INFORMATION NECESSITATES CLEAR GUIDELINES FOR CITING WEBSITES AND DIGITAL RESOURCES IN CHICAGO STYLE. WHEN CITING A WEBSITE FOR YOUR CHICAGO STYLE WORKS CITED PAGE, YOU SHOULD INCLUDE THE AUTHOR (IF AVAILABLE), THE TITLE OF THE SPECIFIC PAGE OR ARTICLE, THE NAME OF THE WEBSITE, THE PUBLICATION DATE (IF AVAILABLE), AND THE URL. IT IS ALSO GOOD PRACTICE TO INCLUDE AN ACCESS DATE.

A STANDARD FORMAT MIGHT LOOK LIKE THIS: LAST NAME, FIRST NAME (IF AUTHOR IS LISTED). "TITLE OF WEB PAGE." NAME OF WEBSITE, PUBLICATION DATE (IF AVAILABLE). ACCESSED MONTH DAY, YEAR. URL.

FOR EXAMPLE:

- DOE, JANE. "UNDERSTANDING CHICAGO'S ARCHITECTURE." CHICAGO HERITAGE ONLINE, JULY 15, 2022. ACCESSED OCTOBER 26, 2023. [HTTPS://WWW.CHICAGOHISTORICAL.ORG/ARCHITECTURE](https://www.chicagohistorical.org/architecture).

IF NO AUTHOR IS LISTED, BEGIN WITH THE TITLE OF THE WEB PAGE. FOR ARTICLES FROM ONLINE JOURNALS OR DATABASES, YOU WILL OFTEN INCLUDE A DOI (DIGITAL OBJECT IDENTIFIER) IF ONE IS AVAILABLE, AS THIS IS A STABLE LINK. THE DOI OFTEN REPLACES THE NEED FOR A URL AND ACCESS DATE.

CITING OTHER SOURCE TYPES

BEYOND BOOKS, ARTICLES, AND WEBSITES, CHICAGO STYLE PROVIDES GUIDELINES FOR A MULTITUDE OF OTHER SOURCES. THIS INCLUDES CITING INTERVIEWS, FILMS, MUSIC, GOVERNMENT DOCUMENTS, AND EVEN UNPUBLISHED MATERIALS. EACH REQUIRES SPECIFIC ATTENTION TO THE TYPE OF INFORMATION THAT BEST IDENTIFIES IT FOR THE READER.

FOR INSTANCE, CITING AN INTERVIEW WOULD TYPICALLY INCLUDE THE NAME OF THE INTERVIEWEE, THE TYPE OF INTERVIEW (E.G., PERSONAL, PHONE), AND THE DATE IT WAS CONDUCTED. CITING A FILM REQUIRES THE DIRECTOR'S NAME, THE FILM TITLE (ITALICIZED), THE DISTRIBUTOR, AND THE YEAR OF RELEASE.

WHEN ENCOUNTERING LESS COMMON SOURCE TYPES, IT IS ALWAYS ADVISABLE TO CONSULT THE LATEST EDITION OF THE CHICAGO MANUAL OF STYLE OR A RELIABLE CITATION GUIDE THAT IS SPECIFICALLY UPDATED FOR CMOS. THIS ENSURES ACCURACY IN YOUR CHICAGO STYLE WORKS CITED PAGE.

ALPHABETICAL ORDERING FOR YOUR WORKS CITED PAGE

THE ALPHABETICAL ORDER OF ENTRIES ON YOUR CHICAGO STYLE WORKS CITED PAGE IS FUNDAMENTAL TO ITS ORGANIZATION AND USABILITY. PROPER ALPHABETIZATION ALLOWS YOUR READER TO QUICKLY LOCATE A SPECIFIC SOURCE WITHOUT HAVING TO SCAN THE ENTIRE LIST. THIS PROCESS FOLLOWS STANDARD ALPHABETICAL CONVENTIONS, BUT THERE ARE A FEW SPECIFIC RULES TO BE AWARE OF.

THE PRIMARY RULE IS TO ARRANGE ALL ENTRIES BY THE AUTHOR'S LAST NAME. IF MULTIPLE WORKS BY THE SAME AUTHOR ARE LISTED, THEY SHOULD BE ARRANGED ALPHABETICALLY BY TITLE. WHEN A SOURCE HAS NO AUTHOR, IT IS ALPHABETIZED BY THE FIRST SIGNIFICANT WORD OF THE TITLE, IGNORING ARTICLES SUCH AS "A," "AN," AND "THE." FOR EXAMPLE, A WORK TITLED "THE GREAT DEPRESSION" WOULD BE ALPHABETIZED UNDER "G," NOT "T."

IF YOU HAVE MULTIPLE ENTRIES BY THE SAME AUTHOR, SUBSEQUENT ENTRIES (AFTER THE FIRST ONE) CAN BE REPRESENTED BY THREE HYPHENS FOLLOWED BY A PERIOD (---.) INSTEAD OF REPEATING THE AUTHOR'S NAME, BUT THIS IS A STYLISTIC CHOICE AND NOT UNIVERSALLY MANDATED. ENSURE CONSISTENCY THROUGHOUT YOUR CHICAGO STYLE WORKS CITED PAGE. FOR SOURCES WITH CORPORATE AUTHORS OR NO AUTHOR, THE TITLE BECOMES THE PRIMARY ELEMENT FOR ALPHABETIZATION.

COMMON PITFALLS AND HOW TO AVOID THEM

CREATING A FLAWLESS CHICAGO STYLE WORKS CITED PAGE CAN BE CHALLENGING, AND MANY WRITERS ENCOUNTER COMMON ERRORS. BEING AWARE OF THESE PITFALLS CAN SAVE YOU TIME AND ENSURE THE INTEGRITY OF YOUR WORK. ONE OF THE MOST FREQUENT MISTAKES IS INCONSISTENCY IN FORMATTING, SUCH AS VARIATIONS IN PUNCTUATION, CAPITALIZATION, OR THE USE OF ITALICS.

ANOTHER COMMON ISSUE IS THE INCORRECT ORDERING OF BIBLIOGRAPHIC INFORMATION. FOR EXAMPLE, PLACING THE PUBLICATION YEAR BEFORE THE PUBLISHER OR FORGETTING TO ITALICIZE BOOK TITLES. MISSING ESSENTIAL INFORMATION, LIKE PAGE NUMBERS FOR ARTICLES OR THE URL FOR WEBSITES, ALSO DETRACTS FROM THE USEFULNESS OF YOUR CHICAGO STYLE WORKS CITED PAGE.

TO AVOID THESE PROBLEMS:

- ALWAYS REFER TO A RELIABLE CHICAGO STYLE GUIDE OR THE OFFICIAL MANUAL.
- UTILIZE CITATION MANAGEMENT SOFTWARE, BUT ALWAYS DOUBLE-CHECK ITS OUTPUT.

- PROOFREAD YOUR ENTIRE WORKS CITED PAGE METICULOUSLY, IDEALLY AFTER YOU HAVE FINISHED THE MAIN BODY OF YOUR PAPER.
- PAY CLOSE ATTENTION TO THE DISTINCTION BETWEEN THE NOTES AND BIBLIOGRAPHY SYSTEM AND THE AUTHOR-DATE SYSTEM, AS THEIR REQUIREMENTS DIFFER.

BY BEING DILIGENT AND MINDFUL OF THESE POTENTIAL ERRORS, YOU CAN PRODUCE A POLISHED AND ACCURATE CHICAGO STYLE WORKS CITED PAGE.

THE IMPORTANCE OF CONSISTENCY IN CHICAGO STYLE CITATIONS

THE CORNERSTONE OF ANY EFFECTIVE CITATION SYSTEM, INCLUDING CHICAGO STYLE, IS CONSISTENCY. A CONSISTENT APPROACH TO FORMATTING, PUNCTUATION, AND INFORMATION INCLUSION ACROSS YOUR ENTIRE CHICAGO STYLE WORKS CITED PAGE DEMONSTRATES PROFESSIONALISM AND ATTENTION TO DETAIL. INCONSISTENCY CAN CONFUSE READERS AND UNDERMINE THE CREDIBILITY OF YOUR RESEARCH.

WHETHER YOU ARE USING THE NOTES AND BIBLIOGRAPHY SYSTEM OR THE AUTHOR-DATE SYSTEM, ENSURE THAT EVERY ENTRY FOLLOWS THE SAME RULES. IF YOU ITALICIZE BOOK TITLES, DO SO FOR ALL BOOK TITLES. IF YOU INCLUDE ACCESS DATES FOR ONLINE SOURCES, INCLUDE THEM FOR ALL SUCH SOURCES. THIS UNIFORMITY MAKES YOUR WORKS CITED PAGE A RELIABLE AND EASILY NAVIGABLE RESOURCE FOR YOUR AUDIENCE.

MAINTAINING CONSISTENCY ALSO EXTENDS TO THE CHOICE OF CITATION SYSTEM ITSELF. DO NOT SWITCH BETWEEN THE NOTES AND BIBLIOGRAPHY AND AUTHOR-DATE METHODS WITHIN THE SAME DOCUMENT. ADHERING STRICTLY TO ONE SYSTEM, AS OUTLINED BY THE CHICAGO MANUAL OF STYLE, ENSURES THAT YOUR WORK MEETS SCHOLARLY EXPECTATIONS AND ENHANCES ITS OVERALL ACADEMIC RIGOR.

Q: WHAT IS THE PRIMARY DIFFERENCE BETWEEN THE TWO CHICAGO CITATION SYSTEMS?

A: THE PRIMARY DIFFERENCE LIES IN HOW CITATIONS ARE PRESENTED WITHIN THE TEXT AND AT THE END OF THE DOCUMENT. THE NOTES AND BIBLIOGRAPHY SYSTEM USES FOOTNOTES OR ENDNOTES FOR IN-TEXT CITATIONS AND A BIBLIOGRAPHY AT THE END. THE AUTHOR-DATE SYSTEM USES IN-TEXT PARENTHETICAL CITATIONS (AUTHOR, YEAR) AND A REFERENCE LIST AT THE END.

Q: HOW DO I ALPHABETIZE ENTRIES ON MY CHICAGO STYLE WORKS CITED PAGE IF A SOURCE HAS NO AUTHOR?

A: IF A SOURCE HAS NO AUTHOR, YOU ALPHABETIZE IT BY THE FIRST SIGNIFICANT WORD OF THE TITLE, IGNORING ARTICLES SUCH AS "A," "AN," AND "THE." FOR EXAMPLE, A BOOK TITLED "THE CHICAGO RIVER: A HISTORY" WOULD BE ALPHABETIZED UNDER "C" FOR "CHICAGO."

Q: SHOULD I ITALICIZE THE TITLES OF JOURNAL ARTICLES IN MY CHICAGO STYLE WORKS CITED PAGE?

A: NO, YOU SHOULD NOT ITALICIZE THE TITLES OF JOURNAL ARTICLES. INSTEAD, JOURNAL ARTICLE TITLES ARE TYPICALLY ENCLOSED IN QUOTATION MARKS. THE TITLE OF THE JOURNAL ITSELF, HOWEVER, SHOULD BE ITALICIZED.

Q: WHAT IS A HANGING INDENT AND WHY IS IT IMPORTANT FOR MY CHICAGO STYLE

WORKS CITED PAGE?

A: A HANGING INDENT MEANS THAT THE FIRST LINE OF EACH CITATION ENTRY IS FLUSH WITH THE LEFT MARGIN, AND ALL SUBSEQUENT LINES ARE INDENTED. THIS FORMATTING CONVENTION MAKES IT EASIER FOR READERS TO SCAN THE LIST AND IDENTIFY INDIVIDUAL ENTRIES, IMPROVING THE OVERALL READABILITY OF YOUR CHICAGO STYLE WORKS CITED PAGE.

Q: WHEN CITING A WEBSITE IN CHICAGO STYLE, IS IT ALWAYS NECESSARY TO INCLUDE AN ACCESS DATE?

A: WHILE IT IS GOOD PRACTICE TO INCLUDE AN ACCESS DATE FOR ONLINE SOURCES, ESPECIALLY IF THE CONTENT IS LIKELY TO CHANGE, IT IS NOT ALWAYS MANDATORY. HOWEVER, IF A PUBLICATION DATE IS NOT READILY AVAILABLE FOR THE WEB PAGE, THEN INCLUDING THE ACCESS DATE BECOMES MORE CRITICAL. ALWAYS CHECK SPECIFIC ASSIGNMENT OR PUBLISHER GUIDELINES.

Q: HOW DO I CITE A BOOK WITH MORE THAN TWO AUTHORS IN CHICAGO STYLE?

A: FOR A BOOK WITH MORE THAN TWO AUTHORS, IN THE NOTES AND BIBLIOGRAPHY SYSTEM, YOU LIST THE FIRST AUTHOR'S NAME FOLLOWED BY "ET AL." IN THE AUTHOR-DATE SYSTEM, YOU WOULD ALSO LIST THE FIRST AUTHOR FOLLOWED BY "ET AL." IN THE IN-TEXT CITATION. FOR THE BIBLIOGRAPHY/REFERENCE LIST, THE CONVENTION IS TO LIST ALL AUTHORS IF THERE ARE TWO OR THREE, BUT IF THERE ARE MORE THAN THREE, LIST THE FIRST AUTHOR FOLLOWED BY "ET AL."

Q: WHAT IS A DOI, AND WHEN SHOULD I USE IT IN MY CHICAGO STYLE CITATIONS?

A: A DOI (DIGITAL OBJECT IDENTIFIER) IS A UNIQUE ALPHANUMERIC STRING ASSIGNED TO A DIGITAL OBJECT, SUCH AS A JOURNAL ARTICLE OR A BOOK CHAPTER, TO PROVIDE A PERSISTENT LINK TO ITS LOCATION ON THE INTERNET. WHEN AVAILABLE, A DOI IS PREFERRED OVER A URL IN CHICAGO STYLE CITATIONS BECAUSE IT IS MORE STABLE AND ENSURES YOUR READERS CAN EASILY LOCATE THE SOURCE, EVEN IF ITS WEB ADDRESS CHANGES. YOU TYPICALLY INCLUDE IT AT THE END OF THE CITATION.

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